



YOUNG ENTREPRENEURSHIP SCHEME (YES)

APPLICATION GUIDELINE

[Note: Submissions to be made using the following format and all sections should be completed]

PROPOSAL/CONCEPT DETAILS

1. Particulars

- a. **Name:**
- b. **Age:**
- c. **Gender:**
- d. **Current Occupation:**
- e. **Occupation Status:**
- f. **Organisation:**

2. Proposal Title

3. Proposed Business Location

4. Education Level

[Tick the appropriate box]

- Complete two (2) years Vocational/Technical Diploma**
- University Degree**

5. Objectives

[Define the specific objectives of the proposal]

6. Impact/Benefits of the Proposal

[Indicate the linkage of this proposal to the criteria for the Scheme]

7. Clearly specify the activities to be undertaken for this proposal?

8. Clearly specify the budget proposal

[Indicate also the level of funding requested]

9. Project/Concept Viability

[Please provide financials such as projected cash flow if applicable]

10. Justify how your proposal is unique/innovative?

11. Assumptions/Risks of this proposal

[List key assumptions and describe some possible risks that may hinder the implementation of this proposal. This could include human, technical and climatic factors etc.]

12. Contact Details

[Please provide mobile number and email address.]

Supplementary Information

[Please provide the following documentary evidence with the submission]

1. Certified copy of birth certificate
2. Certified copies of academic transcripts and Certificate of Completion
3. Personal Bank Account details
4. Business Plan (Submit using Business Plan template of the Ministry)

Mode of Submission

1. Submit electronically via email yes@mitt.gov.fj

2. Mail directly to: Permanent Secretary
Industry, Trade and Tourism
PO Box 2118
Government Buildings
SUVA

3. Lodge directly at: Level 3, Civic Tower
Victoria Parade
SUVA

4. Please mark submission as **Confidential**